

**GOVERNMENT OF RAJASTHAN  
HOME DEPARTMENT**

No.F.33(2)Home/Gr.9/2019

Dated: 15:04:2020

**ORDER**

Sub: Implementation of Lock Down declared by Ministry of Home Affairs, Government of India vide order No. 40-3/2020-DM-I(A) dated **15.04.2020**.

The lockdown imposed in the entire country for the period March 25<sup>th</sup> to April 14<sup>th</sup>, 2020 has been extended up to May 3<sup>rd</sup>, 2020 vide Order No. 40-3/2020-DM-I(A) dated April 14, 2020 issued by Ministry of Home Affairs, Government of India, and detailed guidelines issued vide Order dated April 15, 2020.

Accordingly, the Implementation directions issued vide Order of even number dated 26.03.2020, and subsequent orders in continuation of the same in this regard issued by the State Government, **shall continue to be applicable up to April 19<sup>th</sup>, 2020**.

All such permissions or passes that were issued to units / persons for the duration of the lockdown period up to April 14<sup>th</sup> shall automatically be deemed to be extended and valid up to April 19<sup>th</sup>, 2020, or such date as specified separately since when the system of uniform pass would become applicable, unless specifically revoked. There would be no need to apply again, unless specified.

The following Implementation Guidelines are issued in respect of the Lockdown in the State of Rajasthan for the period **April 20<sup>th</sup> to May 3<sup>rd</sup>, 2020**, in accordance with the Guidelines issued by Ministry of Home Affairs, Government of India vide Order No. 40-3/2020-DM-I(A) dated April 15, 2020:-

**A. RESTRICTIONS:**

The following restrictions shall continue to apply in the entire State until 3<sup>rd</sup> May, 2020:

- (1) Section 144 CrPC :** Restriction on the movement and gathering of 5 or more persons issued under Section 144 Cr.P.C..



**(2) Prohibited Activities:** The following activities will continue to remain prohibited across the State:

- i. All domestic and international air travel of passengers, except for purposes permitted by MHA, GOI, and for security purposes
- ii. All passenger movement by trains, except for security purposes.
- iii. Buses for public transport.
- iv. Metro rail services
- v. Inter-district and inter-State movement of individuals except for medical reasons or for activities permitted under these guidelines.
- vi. All educational, training, coaching institutions etc. shall remain closed.  
Online teaching/classes shall be encouraged and facilitated.
- vii. All industrial and commercial activities other than those specifically permitted under these guidelines.
- viii. Hospitality services other than those specifically permitted under these guidelines.
- ix. Taxis (including auto rickshaws and cycle rickshaws) and services of cab aggregators.
- x. All cinema halls, malls, shopping complexes, gymnasiums, sports complexes, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places.
- xi. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions/ other gatherings.
- xii. All religious places/ places of worship shall be closed for public. Religious congregations are strictly prohibited.
- xiii. In case of funerals, congregation of more than twenty persons will not be permitted.

**B. COMMON PRESCRIPTIONS:**

The following **standard precautions and restrictions** shall remain **applicable** for all areas and all districts:

**PUBLIC SPACES**

1. Wearing of face cover is compulsory in all public places, workplaces. No customer shall be entertained at shops if not
2. All persons in charge of public places, work places and transport shall ensure social distancing as per the guidelines issued by Ministry of Health and Family Welfare
3. No organization /manager of public place shall allow gathering of 5 or

more persons

4. Gatherings such as marriages and funerals shall remain regulated by the District Magistrate
5. Spitting in public spaces shall be punishable with fine.
6. There shall be strict ban on sale of liquor, gutka, tobacco etc. and spitting shall be strictly prohibited.

#### **WORK SPACES**

7. All work places shall have adequate arrangements for temperature screening and provide sanitizers at convenient places.
8. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing
9. Persons above 65 years of age and persons with co-morbidities and parents of children below the age of 5 may be encouraged to work from home
10. Use of Arogya setu will be encouraged for all employees both private and public
11. All organizations shall sanitize their work places between shifts
12. Large meetings to be prohibited.

#### **MANUFACTURING ESTABLISHMENTS**

13. Frequent cleaning of common surfaces and mandatory hand washing shall be mandated
14. No overlap of shifts and staggered lunch with social distancing in canteens shall be ensured.
15. Intensive communication and training on good hygiene practices shall be taken up.

**The District Magistrate shall enforce the Restrictions and Common Prescriptions, as stated above, through fines and penal action as prescribed in the Disaster Management Act, 2005.**

#### **C. PERMITTED ACTIVITIES during the Modified Lockdown (April 20<sup>th</sup> – May 3<sup>rd</sup>, 2020):**

- (i) No relaxations included in these shall be applicable within the containment areas of hotspots and clusters, .i.e. in the curfew areas.
- (ii) Only such offices, establishments, factories etc. shall remain open in this period, with the restrictions stipulated, that are stated below.

**All others units / establishments not specified below shall remain closed.**



(iii) All such establishments / services that are in the **"permitted" category can open / operate without the need for a separate permission** (unless specifically provided for), subject to the following **conditions:**

- (1) Such units etc. shall ensure that they observe the basic precautionary measures specified.
- (2) The District Administration / Department or Local Body officials concerned shall ensure that these standards / precautions are observed.
- (3) Any unit found not observing the conditions shall be shut down and penal action taken .
- (4) Strict legal action will be taken against any shop, factory, establishment etc. that is not in the permitted category and found to be open, for violating the orders issued under lockdown.
- (5) For any unit that is not clear as to whether it is in the "permitted" category or not, clarification be sought from the District Administration. In case of any factory, the clarification may be sought from Industries Deptt.

(iv) Any special orders issued by the District Administration in respect to **"hotspot"** / curfew areas / "clusters" shall prevail over any of these directions below.

1. **MEDICAL** : All Government and private Hospitals and all related medical establishments, such as dispensaries, laboratories, clinics, nursing homes, including AYUSH (Ayurved, Unani, Homeopathy etc.) and veterinary hospitals etc., pharmacies and Pharmaceutical research labs etc. will continue to remain fully functional.

**System of Pass:** No medical vehicle, ambulance of any kind and personal vehicle of any medical staff shall require pass to travel. Official ID (Government or of Private Medical Establishment) shall be sufficient.

**The Police shall ensure that the transportation for all medical personnel, nurses, para-medical staff, other hospital support services be permitted without hindrance.**

2. **GOVERNMENT OFFICES** (including Autonomous /Subordinate Offices and Public Corporations)

**I. State Government**

All offices shall remain open during working hours, and shall also observe the precautions stated above:

- (1) **Departments and their field offices that will operate without restriction on number of staff, depending on requirement:**
- (a) Medical & Health, Medical Education and Ayurved (AYUSH)
  - (b) Home: Police, Home Guards, Civil Defense, Prisons & FSL
  - (c) Finance, including Treasury and all revenue earning offices / establishments – as per required staff
  - (d) Food and Civil Supplies, Relief & Disaster Management
  - (e) Agriculture, including Agriculture marketing Board and all agencies engaged in procurement of agriculture products, including MSP operations – as required
  - (f) Cooperatives – as required
  - (g) D.O.I.T. – as required for maintaining essential online services
  - (h) Energy Department (including all Corporations) – as required for maintaining essential services
  - (i) P.H.E.D. – as required for maintaining essential services
  - (j) L.S.G. – including all Municipal Bodies (related to essential services)
  - (k) Social Justice & Empowerment Dept. – as required for the permitted activities
  - (l) Industries Department, including RIICO – as required
  - (m) Rural Development & Panchayati Raj Dept. including Zila Parishad, Panchayat Samitis and Gram Panchayat - all staff related to permitted activities
  - (n) Forest offices - Staff / workers required to operate and maintain zoo. Nurseries, wild life firefighting in forests, plantations, patrolling and their necessary transport.
  - (o) State Motor Garage – essential staff only as per requirement
  - (p) D.I.P.R.
  - (q) District Administration – as required
- (2) **All other Departments and their field offices that will remain open as follows:**
- (i) Secretariat and HOD offices – All All-India, State & Subordinate Services up to the rank of Dy. Secretary and one-third of Ministerial & other staff on rotation basis.

- (ii) District Level – DLO, immediate subordinate officials and remaining on one-third basis.
- (iii) Below District offices

All staff that does not attend office shall remain on “work-from-home” basis and can be called anytime for duty. They cannot leave headquarters or avail any kind of leave without prior permission from the competent authority.

## II. Government of India

As per orders issued by MHA dated April 15<sup>th</sup>, 2020.

**System of Pass:** All Government officials and staff shall be permitted to travel from work to home and back in their official vehicle / on-duty contract vehicle or personal vehicle **on production of official I.D. cards**. No separate pass is required. In case of personal vehicles it is advised to get pass on mobile **RAJCOP Citizen** App or online at <https://epass.rajasthan.gov.in> for hassle-free movement.

### 3. SHOPS

**Note:** Emphasis shall remain on **Home Delivery**. The shops permitted should ensure they have home delivery arrangements and may seek assistance from the District Administration in this regard. Online App developed by DOIT and launched should be used. Visits to shops should be minimal.

The category of shops permitted includes:

- a. Chemist, medical equipment etc., AYUSH, veterinary medicines etc.
- b. Grocery and Provision shops selling all kinds of food grains and food items (including all ingredients, sauces, packaged food etc.) and daily necessities like hygiene products such as hand washes, soaps, body wash, shampoos, creams, powder, tooth paste / oral care, sanitary pads, diapers, disinfectants, surface cleaners, detergents, charger and battery cells etc.
- c. Fruits & Vegetables, Milk Booths, Dairy products, Eggs, meat, chicken & fish



- d. Animal, cattle feed (Pashu Ahaar) and poultry feed, such depots and other outlets related to it
- e. Any Agriculture or Horticulture related items like seeds, fertilizer, pesticides, agriculture equipment, and other items of supply chain.
- f. Shops dealing with sale, spare parts & repair of farm machinery, implements and equipment.
- g. Restaurants, eateries etc. – home delivery only
- h. Workshops / shops for repair of trucks especially along highway
- i. Tyre / puncture repairing shops at reasonable distances
- j. Dhabas on highways at reasonable distance (eg. 40 kms) with eating facility maintaining social distance
- k. Authorized Company service / repair centres for all kinds of vehicles
- l. Spare Parts shops for the permitted transport vehicles

Note:

- (i) **No sale shall be made by the shopkeeper to any customer who is not wearing a mask.**
- (ii) Not more than 2 customers in a small shop and not more than 5 customers in large shop shall be permitted within at any one point of time. Others are to wait their turn in queue outside, with social distancing ensured.

**System of Pass:** To shop owners and their staff including those they have engaged for home delivery - To be provided by District Administration / Police. It can also be applied on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>.

#### 4. **SERVICES**

##### a. **"HOME DELIVERY / E-commerce Companies / Courier Services**

All e-commerce / home delivery companies supplying all items / goods. This includes the entire chain of their offices, ware houses and home delivery persons. Such companies should be encouraged to provide services.

The delivery personnel shall ensure following all safety protocols like mask, gloves and sanitizer.



**System of Pass:** All such Companies shall be given authorization letter. Those that operate at national / State level shall get such pass from the Food & Civil Supplies Deptt. and those at District level from the Office of the District Collector. Vehicles used by e-commerce operators will be allowed to ply with necessary permissions.

These Companies, in turn, will issue authorization letters / passes to their staff and delivery personnel, as per system to be intimated separately. The Delivery persons shall be uniform of the Company and carry valid authorization letter of the Company and ID card. Such authorized Companies / Service providers will get the uniform pass on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>.

For any other home delivery system / personnel engaged by the District administration in accordance with the instructions issued by the Food & Civil Supplies Deptt., individual passes may be issued by the District administration and safety protocols ensured.

- b. **Utility services** – Services provided by self-employed persons, eg. Electrician, Plumber, IT repairs, motor or other mechanic, carpenter Cobblers, laundry services, washer man etc.

**Pass:** May apply on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>

- c. **Private security services and facilities management services** for maintenance and upkeep of office and residential complexes. Service personnel should be in uniform and carry Company ID.

**Pass:** May apply on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>

## 5. **COMMERCIAL and OTHER ESTABLISHMENTS**

- a. **Banks, Insurance offices and ATMs**, IT vendor for banking operations; Banking correspondents and ATM operation & cash management agencies.

**Pass:** Official ID shall suffice for time being. However, Branch Managers to apply pass online at <https://epass.rajasthan.gov.in> for uniform pass.



- b. **Print and Electronic Media**, broadcasting and cable services

**Pass:** Official ID shall suffice, no separate pass required to travel with personal or official vehicle.

- c. **Telecommunications, internet services, IT and IT enabled services (ITeS)**, Data and call centres (only for Government activities / essential services). For all other IT and ITeS – only with 50% staff strength in office and as far as possible to work from home. Such Companies shall seek authorization letter from official authorized by Deptt. of I.T.

**System of Pass:** Company will issue authorization letter on Company letter head indicating the names of the employees. Each staff / employee will be required to carry both – the letter as well as Company ID. In the case of employees who travel by personal vehicle, Such Companies / Service providers and their employees may apply on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>.

For Company owned or Contract carriages / vehicles engaged to transport staff, a separate authorization letter shall be issued by the Company and given to the driver, bearing the number of the vehicle and the route authorized.

- d. **Petrol Pumps, LPG**, Petroleum and Gas retail and storage outlets.

**System of Pass:** Company will issue authorization letter on Company letter head indicating the names of the employees. Each staff / employee will be required to carry both – the letter as well as Company ID. Pass be obtained on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in> for hassle-free movement.

- e. Offices & Godowns of **Transportation services** (for movement of goods)

**System of Pass:** To be obtained from RTO / DTO for all staff and labourers as well as vehicles online at <https://epass.rajasthan.gov.in>

- f. Power generation, transmission and distribution units and services.

**System of Pass:** Company will issue authorization letter on Company letter head indicating the names of the employees. Each staff / employee will be required to carry both – the letter as well as Company ID. Pass on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in> for hassle-free movement.

- g. Capital and Debt market services as notified by the Securities and Exchange Board of India

**System of Pass:** To be obtained from District Administration / Police Online – May apply on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>

## 6. **INDUSTRIES / Workshops.**

- a. Manufacturing units of drugs, pharmaceuticals, medical devices, their raw materials, intermediates.
- b. Manufacturing units of essential commodities and all food items & intermediates including food processing units, oil mills, rice mills, aata / daal chakkis etc..
- c. Production units, which require continuous process, coal & mineral production, explosives and activities incidental to mining operations.
- d. Chemical factories which are still in production cycle is completed.
- e. Manufacture of farm machinery and equipment, spare parts and all items of the supply chain.
- f. Manufacture of Fertilizers, Pesticides and Seeds and units related to the supply chain, raw material and intermediaries.
- g. All manufacturing units for cattle and poultry feed raw material, and any other which is part of the supply chain
- h. Manufacturing units of **packaging material for all kinds** for industries and other items in the permitted category as per this order.

- i. manufacture / body building of ambulances
- j. All industries, including in rural areas, i.e. outside the municipal limits
- k. Cottage & Home Industries, including Khadi
- l. Oil and gas exploration/ refinery
- m. Manufacturing of IT hardware.
- n. Manufacturing and other industrial establishments with access control in Special Economic Zones (SEZs) and Export Oriented Units (EoUs), RIICO industrial areas, Food Parks, Spices Parks and private industrial areas. These establishments shall make arrangements for stay of workers within their premises as far as possible and/ or adjacent buildings and for implementation of the Standard Operating Protocol (SOP) as per Annexure-II of MHA Guidelines dated April 15th, 2020. The transportation of workers to work place shall be arranged by the employers in dedicated transport by ensuring social distancing.
- o. Brick kilns

**System of Pass:**

1. For Industries - To be issued by Sr. R.M. / R.M. of concerned RIICO Industrial area. By GM, DIC for all other industries located outside.  
Pass to be applied online at <https://epass.rajasthan.gov.in>
2. For Gram Udyog, Cottage & Home Industry / workers the District administration will ensure that the supply chain of arranging the raw material and collection is permitted through passes issued for the same by Rajasthan Khadi Board / KVIC / District administration for the above two categories.
3. For factories where workers stay within the premises, no pass is required, since there is no movement outside.

**7. WAREHOUSES & GODOWNS**

- a. All warehouses & godowns for all items, including their Offices and Depots of Transport Companies with minimal office staff and labour for loading / unloading
- b. Cold storage

**System of Pass:** To be applied online at <https://epass.rajasthan.gov.in>



- (1) To be issued by Sr. R.M. / R.M. of concerned RIICO Industrial area.
- (2) By FCI / RSWC for its godowns – owned / hired.
- (3) By RTO / DTO – for transport ones
- (4) By District Administration for all others

## 8. **CONSTRUCTION SITES**

- a. Construction of medical/ health infrastructure.
- b. Construction of roads, irrigation projects, buildings and all kinds of industrial projects, including MSMEs, in rural areas, i.e., outside the limits of municipal corporations, municipal councils and municipalities; and all kinds of projects in RIICO/Private industrial areas.
- c. Construction of renewable energy projects.
- d. Continuation of works in construction projects, within the limits of municipal corporations, municipal councils and municipalities, where workers are available on site and no workers are required to be brought in from outside (in situ construction).
- e. **MGNREGA works** are allowed with strict implementation of social distancing and hygiene measures, including face mask. Priority to be given under MGNREGA to irrigation and water conservation works.
- f. Other Central and State schemes in irrigation and water conservation sectors may also be allowed to be implemented and may be suitably dovetailed with MGNREGA works

**System of Pass:**– From District administration.

## 9. **AGRICULTURE, HORTICULTURE & allied Activities**

All activities – direct and related – permitted

These also include:

- i. Shops selling any Agriculture or Horticulture related items like seeds, fertilizer, pesticides, agriculture equipment, and other items of supply chain.
- ii. All harvesting cutting and farming operations / activities including agriculture labour (separate directions issued in this regard)

iii. Foodgrains and vegetable and fruit mandis.

**System of Pass:** As decided by District Administration

iv. Selling / procurement of agriculture / horticulture produce and agencies involved – as per detailed instructions issued in this regard.

v. Bee Keeping

vi. Dairy – all activities of the supply chain pertaining to fodder, milk production, transportation, distribution and sale etc.

vii. Operations of the fishing / aquaculture industry, including feeding & maintenance, harvesting, processing, packaging, cold chain, sale and marketing.

viii. Hatcheries, feed plants, commercial aquaria

ix. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity

x. Goshalas and animal shelter homes

**System of Pass:** As decided by District Administration

10. **Social sector:** following to remain functional:

a. Operation of homes for children/ specially abled/ mentally challenged / senior citizens / destitute / women.

b. Observation homes, after care homes and places of safety for juveniles.

**System of Pass:** As decided by District Administration

11. **MINING**

a. Mining of Major Minerals including Lignite, Lead, Zinc, Silver and Copper.

b. Other Minerals, as permitted by Department of Mines

c. Transportation, supply of explosives and activities incidental to mining operations

**System of Pass:** To be issued by concerned SME of Mining Deptt.

## 11. HOTELS / HOSPITALITY SECTOR

- a. Hotels, homestays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air and sea crew.
- b. Establishments used/earmarked for quarantine facilities.

**System of Pass:** By District Administration or online at <https://epass.rajasthan.gov.in>

## 12. GOODS / TRANSPORT SERVICES & TRANSPORT

- a. Movement (inter and intra State, including by air) of all medical and veterinary personnel, scientists, nurses, para-medical staff, lab technicians, mid-wives and other hospital support services, including ambulances.
- b. Movement, loading/ unloading of goods/ cargo (inter and intra State) is allowed, as under:
  - i. All goods traffic will be allowed to ply
  - ii. Operations of Railways: Transportation of goods and parcel trains.
  - iii. Operations of Airports and related facilities for air transport for cargo movement, relief and evacuation.
  - iv. Operations of Inland Container Depots (ICDs) for cargo transport, including authorized custom clearing and forwarding agents.
  - v. Operations of Land Ports for cross land border transportation of essential goods, including petroleum products and LPG, food products, medical supplies.
  - vi. Movement of all trucks and other goods / carrier vehicles with two drivers and one helper subject to the driver carrying a valid driving license; an empty truck/ vehicle will be allowed to ply after the delivery of goods, or for pick-up of goods.
- c. Inter and Intra State movement of harvesting and sowing related machines like combined harvester and other agriculture / horticulture implements.
- d. Transit travel arrangements for foreign nationals in India / Indians returning from overseas, after completion of quarantine, as per SOP laid down by MHA.
- e. Movement of persons is allowed in the following cases:
  - i. Private vehicles for emergency services, including medical and veterinary care, and for procuring essential commodities. In such cases, one passenger besides the private vehicle driver can be permitted in the backseat, in case of four-wheelers; however, in case of two-wheelers, only the driver of the Vehicle is to be permitted.

- ii. All personnel travelling to place of work and back in the permitted categories.
- f. Inter- State movement of Commercial / private vehicles with permit given by District administration / police in exceptional cases of emergency
- g. On duty Government vehicles (including contracted)
- h. Fire, law & order, essential & emergency services.
- i. Vehicles used by e-commerce operators with necessary permissions.

**Pass:** May apply on mobile at RAJCOP Citizen App or online at <https://epass.rajasthan.gov.in>

D.T.O. will arrange a small pool of taxis / autos to be available near hospitals on rotational basis. These would only be for travel of patient and attendant from hospital to home. A similar procedure be put in place for any such requirement that may come for transport from home to hospital. This will be managed by the local police.

#### **D. IMPLEMENTATION MACHINERY**

The implementation machinery shall be the same as per the Order of even number dated March 26<sup>th</sup>, 2020.

  
**(Rajeeva Swarup)**  
Additional Chief Secretary

Copy for information and necessary action to the following:-

1. Secretary to Governor
2. Principal Secretary to Chief Minister
3. Secretary, Rajasthan Legislative Assembly
4. SA to Deputy Chief Minister
5. SAs/PSs to all Ministers & Ministers of State
6. All Additional Chief Secretaries/Principal Secretaries/Secretaries
7. Director General of Police
8. Director General Jails/Home Guards
9. All Heads of Departments
10. All Divisional Commissioners
11. All Range IG/DIGs
12. Commissioner Police, Jaipur/Jodhpur

13. All Collectors and District Magistrates to send copy of this order to all DLOs and Officers of District administration
14. All Distt. Superintendents of Police/DCPs of Jaipur/Jodhpur
15. All Chief Executive Officers, Zila Parishads
16. All RTOs/DTOs
17. Deputy Secretary to CS
18. DIPR with a request to publicize it widely.



**(P.C. Berwal)**  
Special Secretary to Govt.